



## **PUBLICATION OF THE INTENTION TO MAKE A KEY DECISION<sup>1</sup>**

*Notice of Key Decisions being made by your Council over the next 3 months*

**AND**

## **NOTICE OF A PRIVATE MEETING OF A DECISION MAKING BODY<sup>2</sup>**

*Occasions over the next 3 months when the public may be excluded from meetings due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them*

---

<sup>1</sup> In accordance with Regulation 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<sup>2</sup> In accordance with Regulation 5(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

### **Publicity in connection with Key Decisions.**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or a Cabinet Committee intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice. This notice exceeds the statutory minimum by giving notice of key decisions which are intended to be taken over the next 3 months. New notices for the ensuing 3 month periods will be given at monthly intervals.

A Key Decision is defined in legislation as a executive decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

### **The Cabinet**

Following the Local Elections, which were held on 22 May 2014, the Council's Cabinet will not be confirmed by Council until 9 June 2014. Therefore, Cabinet Members and their portfolios are not listed in this version of the Forward Plan.

### **Procedures prior to private meetings**

A decision making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

This notice is available for inspection at Haringey Civic Centre High Road Wood Green N22 8LE and on the Council's website. This notice exceeds the statutory minimum period by giving notice of the occasions over the next 3 months when currently it is anticipated that the public

and press may be excluded from all or part of a meeting due to the likelihood that if members of the public were present during an item of business confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private is given in each case with reference to the definitions of confidential and exempt information below. A further notice will be published at least 5 clear days before a private meeting and available for inspection at the Civic Centre and on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact Xanthe Barker, Principal Committee Coordinator, River Park House 225 High Road, Wood Green, N22 8HQ, or email to [xanthe.barker@haringey.gov.uk](mailto:xanthe.barker@haringey.gov.uk)

## Haringey Council Forward Plan - 23 May 2014 to 30 June 2014

1

Date of Decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short Description	Key or Non-Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Documents to be submitted to decision maker	Public or Private Meeting
--	---	-------------------	-------------------------	----------------	---------------------------------	---	---------------------------

10-Jun-2014	<b>St James Church of England Primary School bulge Project: Award of Contract for two Temporary Classrooms and Ancillary Landscape Works</b>	A feasibility study has been commissioned to explore the potential of a 1FE expansion at St James Church of England Primary School. To meet the demand for pupil places there is a requirement in advance to support additional cohorts in September 2014 and September 2015.	KEY	Cabinet Member Signing	Cabinet Member TBC and the Assistant Director Corporate Property and Major Projects	Report of the Director of Regeneration, Planning and Development	Private  Part of the report will contain exempt information under Para 3 - Information relating to the financial or business affairs of any person (including that of the authority holding that information)
25-Jun-2014	<b>National Non-Domestic Rate Relief Award</b>	Government funded rate reliefs for certain businesses	KEY	Cabinet	Cabinet Member TBC and Head of Revenues, Benefits and Customer Services	Report of the Interim Chief Operating Officer	Public
25-Jun-2014	<b>Financial Outturn 2013/14</b>	The report sets out the provisional revenue and capital outturn for 2013/14 together with proposed transfers to reserves and revenue and capital carry forward requests. The report also considers relevant issues in relation to setting the 2015/16 budget.	KEY	Cabinet	Cabinet Member TBC and the Assistant Director Finance	Report of the Assistant Director Finance	Public

Date of Decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short Description	Key or Non-Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Documents to be submitted to decision maker	Public or Private Meeting
25-Jun-2014	<b>Adoption of Finsbury Park Town Centre Supplementary Planning Guidance</b>	The report will seek approval of SPG for Finsbury Park Town Centre	KEY	Cabinet	Cabinet Member TBC and the Assistant Director Planning	Report of the Director of Regeneration, Planning and Development	Public
25-Jun-2014	<b>Hornsey School for Girls Roof Repairs - Award of Contract for Repairs and Contract Extension</b>	The report seeks approval to an award of contract for repairs to the school roof	KEY	Cabinet	Cabinet Member TBC and Assistant Director Corporate Property and Major Projects	Report of the Director of Regeneration, Planning and Development	Private  Part or all the report will contain exempt information under Para 3 – information relating to the financial or business affairs of any person (including the authority holding that information)
25-Jun-2014	<b>Re:Fit Programme Contract Award</b>	To appoint an Energy Services Company to retrofit energy conservation measures on the corporate estate	KEY	Cabinet	Cabinet Member TBC and the Assistant Director Frontline Services	Report of the Director of Regeneration, Planning and Development	Private  Part or all the report will contain exempt information under Para 3 – information relating to the financial or business affairs of any person (including the authority holding that information)
27-Jun-2014	<b>Sustainable Transport Works Plan 2014/15</b>	The report seeks approval of the 2014/15 Sustainable Transport Works Plan	KEY	Cabinet Member Signing	Cabinet Member TBC and Assistant Director of Single Front Line	Report of the Interim Chief Operating Officer	Public

Date of Decision or period within which the decision is to be made	Matter in respect of which the decision is to be made	Short Description	Key or Non-Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Documents to be submitted to decision maker	Public or Private Meeting
27-Jun-2014	<b>Award of Housing Related Support Contracts - Pathway of Short Term Supported Housing - Phase One</b>	The report seeks agreement to award Contracts for an Assessment Service, an Engaged and Planning Service, a Move Through Service and a Young People's Foyer following a tender process and to agree a waiver to extend an existing service until the new contract implementation	KEY	Cabinet Member Signing	Cabinet Member for Housing and Regeneration and Deputy Director Community Housing Services	Report of the Interim Chief Operating Officer	Private  'Part or all the report will contain exempt information under Para 3 – Information relating to the financial or business affairs of any person (including the authority holding that information)'
27-Jun-2014	<b>Waiver and Award of Housing Related Support Contracts for Older People's Services</b>	The report seeks agreement for a second waiver of contract standing orders and award of contracts, to align all accommodation based contracts and to allow time to tender for a floating support service	KEY	Cabinet Member Signing	Cabinet Member TBC and Deputy Director Community Housing Services	Report of the Interim Chief Operating Officer	Private  'Part or all the report will contain exempt information under Para 3 – Information relating to the financial or business affairs of any person (including the authority holding that information)'